

## Rockwall ISD Secondary Library Skills Matrix

**X=**introduce at this grade level and support grade level TEKS

**r=**review at this grade level and support grade level TEKS

**f=**facilitate at this grade level and support grade level TEKS

GRADE LEVEL	7	8	9	10	11	12
<b>BASIC MANAGEMENT</b>	7	8	9	10	11	12
Library procedures	r	r	r	r	r	r
Circulation procedures	r	r	r	r	r	r
Book care	r	r	r	r	r	r
<b>BOOKS AND THEIR CONTENTS/TEXT FEATURES</b>	7	8	9	10	11	12
Book Parts – Title Page	r	r	r	f	f	f
Book Parts – Copyright Page, Publisher, Title Page	r	r	r	f	f	f
Book Parts – Glossary, Index, Table of Contents	r	r	f	f	f	f
Text Features in Informational Books: headings, bold captions, italics, guide words	r	r	f	f	f	f
<b>BOOK SELECTION AND CREATORS</b>	7	8	9	10	11	12
Book selection – by reading level, topic, interest	f	f	f	f	f	f
Read for pleasure	f	f	f	f	f	f
Search strategies	r	r	r	r	f	f
<b>BOOKS AND AWARDS</b>	7	8	9	10	11	12
Lone Star	x	x				
Tayshas and Maverick			x	x	x	x
<b>LIBRARY ORGANIZATION/LOCATIONS</b>	7	8	9	10	11	12
Locate FIC in alpha order to 3 <sup>rd</sup> letter	r	r	r	r	f	f
Locate Nonfiction using Dewey call number	r	r	r	r	f	f
OPAC (On-line Public Access)	r	r	r	r	f	f
<b>LITERATURE TYPES – COMMON TERMS</b>	7	8	9	10	11	12
Biography/Autobiography	r	r	f	f	f	f
Drama	r	r	f	f	f	f
Fables/Fairytales/Folktales	r	r	f	f	f	f
Myths	r	r	f	f	f	f
Nonfiction	r	r	f	f	f	f
Poetry	r	r	f	f	f	f
Realistic/Contemporary Fiction	r	r	f	f	f	f
Mystery	r	r	f	f	f	f
Science Fiction/Fantasy	r	r	f	f	f	f

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REFERENCE TOOLS	7	8	9	10	11	12
Dictionary	f	f	f	f	f	f
Encyclopedia	f	f	f	f	f	f
Thesaurus	f	f	f	f	f	f
RESEARCH ELEMENTS	7	8	9	10	11	12
Locate and gather resources both print and non-print	r	r	r	f	f	f
Evaluate sources (media literacy)	r	r	r	r	r	f
Take notes	f	f	f	f	f	f
Cite sources	r	r	r	r	f	f
Prepare bibliography	r	r	r	r	f	f
Summarize, don't plagiarize	r	r	r	r	r	r
Document formatting	r	r	r	r	r	f
DIGITAL RESOURCES	7	8	9	10	11	12
Databases	x	r	x	r	f	f
eBooks/Audiobooks	r	r	r	f	f	f
Digital citizenship	x	r	r	f	f	f
Citation tools	x	r	r	f	f	f
College/Career Exploration/Application					x	x